Reviewers for the *NACADA Review: Academic Advising Praxis and Perspectives* serve the journal by applying their expertise to the assessment of the relevance and quality of submitted manuscripts. They also contribute to the developmental approach of the *NACADA Review* by providing authors with critical, constructive feedback and suggestions for improvement of their manuscript. Reviewers are well versed in the practice and theory of advising, and are appreciative of the need to let practice be informed by theory.

The co-editors assign manuscripts to reviewers if these show sufficient potential in terms of relevance and quality. Reviewers provide feedback to authors and additional comments to the co-editors, within three weeks after having received a manuscript. An online infrastructure facilitates the practical aspects of the reviewing process, while a set of guidelines and a manuscript assessment rubric scaffold the content aspect.

Reviewers and co-editors meet at least once a year, in person or online, around or during the NACADA Annual Conference.

In sum, reviewers for the *NACADA Review: Academic Advising Praxis and Perspectives*  are expected to*:*

* Be knowledgeable on academic advising as field of practice, and as scholarly discipline - preferably at least five years of experience in the field;
* Have written and published articles on academic advising or related fields, or otherwise show sufficient expertise on writing and manuscript submission processes;
* Have presented at peer-reviewed conferences or seminars on topics within or related to academic advising [I could see qualified persons doing great on this one and less so on the first one - they may still have the expertise we are looking for];
* Have guided others through the writing process, preferably in formal setting (e.g., teaching, academic supervision) [I think some of this is actually quite essential, to ensure that our reviewer lens and feedback will be developmental];
* Be familiar with APA.
* Expect to review at least six manuscripts per year

Candidates apply by sending a curriculum vitae and a letter of motivation to: [publish@ksu.edu](mailto:publish@ksu.edu). Candidates are encouraged to specifically address the items in the job description in their letter of motivation. Before being accepted the applicant may be asked to submit a sample review.